

Compliance Coordinator

US Ecology Nevada (USEN) is seeking a **Compliance Coordinator** to assist the Environmental Manager with site wide environmental projects at our hazardous waste treatment, storage, and disposal facility (TSDF) located near Beatty, Nevada. The successful candidate must be capable of working in a fast-paced environment with accuracy, possess excellent communication skills (written and oral), and be able to handle several projects and tasks simultaneously. Specific responsibilities include but are not limited to: 1) Provide regular reports as required by governmental agencies and senior management 2) Ensure accurate waste approval oversight by reviewing and approving/disapproving customer/client submitted profiles. 3) Assist Site Management in evaluating chemical analysis to determine if waste is acceptable for disposal under RCRA and state rules and policies. 4) Review environmental legislative developments to determine changes in legal requirements and probable effects on company activities. Keep all professionals and managers informed of changes in compliance requirements. 5) Participate with management personnel in establishing procedures for administering regulatory compliance programs. 6) Interface with environmental auditing activities to ensure conformance to departmental standards and company environmental policies and guidelines.

Experience and Skills:

- Experience and judgment to plan and accomplish goals.
- Strong organizational and management skills
- Ability to manage and maintain multiple compliance schedules and tasks
- Strong Administrative management experience skills

Level of Physical Activity Required:

- Driving, walking, lifting, and basic mechanical activity associated with landfill operations
- Routine office work

Educational Requirements: Bachelor's degree (B.S.) from four-year college or university with a degree in a scientific field and regulatory and management experience; or equivalent combination of education and experience. Intermediate level administrative management experience. Knowledge of RCRA, TSCA, OSHA, and familiarization with NDEP guidelines and policies.

Work Status Requirement: Authorized to work in the USA without sponsorship.

US Ecology Inc., provides cost-effective environmental services to producers and handlers of hazardous, toxic, and radioactive wastes. For more than five decades, US Ecology, Inc has served industrial, medical, academic, and government customers from across the nation. US Ecology Inc. offers an excellent compensation and a comprehensive benefits package including health insurance and a company 401(k) plan. Please forward your resume with salary history to US Ecology Human Resources @ jjarvis@usecology.com or faxed to (775) 553-2942.

**An Equal Opportunity Employer
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