



US Ecology Northeast

CONTEXT OF THE ORGANIZATION

The US Ecology IMS Owner's Manual (Corporate and site-specific) contains the forms, procedures, and instructions to achieve the results, as planned within the quality, environmental and health and safety Integrated management system, (IMS) and based on both internal and external issues.

The internal issues important to understanding the purpose of US Ecology Northeast may include (but are not limited to):

- Leadership of the organization
- Activities, products, services and capabilities
- Organizational structure, roles and responsibilities and policies
- Stakeholders, strategic direction and current processes/systems
- Objectives and Targets
- Monthly Executive Reports
- Project Planning/Management of Change (MOC)
- Culture, standards, requirements and knowledge
- Compliance obligations with regards to existing contamination
- Resources, including capital, time, personnel and technology
- Environmental conditions and aspects, biodiversity and the availability of natural resources
- Business Plans and Budgets
- Management Review Meetings
- Capital Planning

External issues relevant to understanding the purpose of US Ecology Northeast may include (but are not limited to):

- Social, cultural, political, legal, regulatory, financial, economic and technological environments
- Natural circumstances whether they be local, regional or international
- Monthly Executive Reports
- Capital Planning
- Media Reports
- Regulatory Steering Committee
- Weekly Sales Calls
- Stakeholders and the needs, expectations and requirements of interested parties
- Competitive circumstances at local, regional and international levels.
- Customer Surveys and Communication / Weekly Customer communication Reports
- Analyses from government or industry analysts
- Political Action Committee
- Trade Shows
- Community Outreach goals

*The electronic version of this document is the controlled version.
Each User is responsible for ensuring that any document being used is the current version.*

SCOPE STATEMENT

The USE Northeast IMS Owner's Manual (Corporate and Site-Specific) provides the standard procedures for providing Transportation, Lab Pack, Remediation and Terminal Services. As such, it includes:

- A standard approach for Transportation, Lab Pack, Remediation and Terminal Services that is:
 - Consistent with ISO9001:2015 quality management and quality assurance standards (excludes 7.3)
 - Consistent with ISO14001:2015
 - Consistent with OHSAS 18001:1999
 - Consistent with ISO 45001:2018 beginning in September 2018

- A roadmap that can serve as:
 - An introduction for new employees to standard practices
 - A checklist for more experienced professionals

- A documented baseline for:
 - Quality, Environmental, and Health & Safety certification
 - Auditable validation for compliance to standard practice
 - A program of continuous improvement to methodology, procedures, and practices
 - Description of the interaction of processes of the IMS

Scope and Applicability

The Integrated Quality, Environmental, and Health & Safety Management system described here applies to the:

Transportation and Lab Pack Hub, USE Boston (SQG) at 185 Industrial Road, Wrentham, MA 02093 and its related facilities

Remediation & Terminal Services Hub at 190 Industrial Road, Wrentham, MA 02093 and its related facilities

USE Northeast Interested Parties include, but are not limited to, the following:

Baltimore, MD Fire & Police Departments
Bayonne, NJ Fire & Police Departments
Latham, NY Fire & Police Departments
Providence, RI Fire & Police Departments
Wrentham, MA Fire & Police Departments

US EPA, US DOT, OSHA
Federal, state and local agencies
Customers
Facility Neighbors
IMTT – Bayonne Site
Shell – Sewaren Site

*The electronic version of this document is the controlled version.
Each User is responsible for ensuring that any document being used is the current version.*